

Rancho Canada Elementary School

21801 Winding Way • Lake Forest CA, 92630 • (949) 768-5252 • Grades K-6

Dr. Larry Hausner, Principal

Larry.Hausner@svusd.org

https://www.saddlespace.org/RanchoCanada/welcome/cms_page/view

2014-15 School Accountability Report Card Published During the 2015-16 School Year



Saddleback Valley Unified School District

25631 Peter A. Hartman Way
Mission Viejo CA, 92691
(949) 586-1234
www.svusd.org

District Governing Board

Suzie Swartz
Ginny Faye Aitkens
Dolores Winchell
Dennis Walsh
Amanda Morrell

District Administration

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Director, Secondary Education
Dr. Terry Petersen
Director, Elementary Education
Dr. Diane Lohrman
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School Description

We are excited about our new programs and the improvements we have made to our campus and curriculum. The PTA, our school, and our district collaborate to provide our students with enrichment and tutorial programs throughout the year. Enrichment programs, after school tutoring for EL students, science labs, Art Masters, PE, instrumental music, general music, and chorus, support classroom instruction.

We recognize students for their attributes of good citizenship and academic performance at Student of the Month assemblies, monthly flag ceremonies, and Gaucho Bucks. The Rancho Cañada Student Council does a wonderful job promoting school spirit with music at lunch time and other spirit activities during the school year.

The Rancho Cañada students continue to do their very best every day, inside and outside the classroom.

About the SARC

By February 1 of each year, every school in California is required by state law to publish a School Accountability Report Card (SARC). The SARC contains information about the condition and performance of each California public school. Under the Local Control Funding Formula (LCFF) all local educational agencies (LEAs) are required to prepare a Local Control Accountability Plan (LCAP), which describes how they intend to meet annual school-specific goals for all pupils, with specific activities to address state and local priorities. Additionally, data reported in an LCAP is to be consistent with data reported in the SARC.

- For more information about SARC requirements, see the California Department of Education (CDE) SARC Web page at <http://www.cde.ca.gov/ta/ac/sa/>.
- For more information about the LCFF or LCAP, see the CDE LCFF Web page at <http://www.cde.ca.gov/fg/aa/lc/>.
- For additional information about the school, parents/guardians and community members should contact the school at (949) 768-5252 or the district office.

2014-15 Student Enrollment by Grade Level	
Grade Level	Number of Students
Kindergarten	82
Grade 1	114
Grade 2	101
Grade 3	95
Grade 4	115
Grade 5	91
Grade 6	98
Total Enrollment	696

2014-15 Student Enrollment by Group	
Group	Percent of Total Enrollment
Black or African American	1.9
Asian	6.6
Filipino	1.3
Hispanic or Latino	26.7
Native Hawaiian or Pacific Islander	0.3
White	54.9
Two or More Races	7.3
Socioeconomically Disadvantaged	23.7
English Learners	14.9
Students with Disabilities	17.1
Foster Youth	1.1

A. Conditions of Learning

State Priority: Basic

The SARC provides the following information relevant to the Basic State Priority (Priority 1):

- Degree to which teachers are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- Pupils have access to standards-aligned instructional materials; and
- School facilities are maintained in good repair.

Teacher Credentials			
Rancho Canada Elementary School	13-14	14-15	15-16
With Full Credential	26	28	29
Without Full Credential	0	0	0
Teaching Outside Subject Area of Competence	0	0	0
Saddleback Valley Unified School District	13-14	14-15	15-16
With Full Credential	♦	♦	1195
Without Full Credential	♦	♦	3
Teaching Outside Subject Area of Competence	♦	♦	0

Teacher Misassignments and Vacant Teacher Positions at this School			
Rancho Canada Elementary	13-14	14-15	15-16
Teachers of English Learners	0	0	0
Total Teacher Misassignments	0	0	0
Vacant Teacher Positions	0	0	0

* "Misassignments" refers to the number of positions filled by teachers who lack legal authorization to teach that grade level, subject area, student group, etc. Total Teacher Misassignments includes the number of Misassignments of Teachers of English Learners.

Core Academic Classes Taught by Highly Qualified Teachers

2014-15 Percent of Classes in Core Academic Subjects Core Academic Classes Taught by Highly Qualified Teachers		
Location of Classes	Taught by Highly Qualified Teachers	Not Taught by Highly Qualified Teachers
This School	100.0	0.0
Districtwide		
All Schools	100.0	0.0
High-Poverty Schools	100.0	0.0
Low-Poverty Schools	100.0	0.0

* High-poverty schools are defined as those schools with student eligibility of approximately 40 percent or more in the free and reduced price meals program. Low-poverty schools are those with student eligibility of approximately 39 percent or less in the free and reduced price meals program.

Quality, Currency, Availability of Textbooks and Instructional Materials (School Year 2015-16)

We choose textbooks and instructional materials that are aligned to state-adopted content standards consistent with state-adopted curriculum framework content and cycles. This report includes a list of some of the textbooks and instructional materials we use at our school. We have also reported additional facts about our textbooks called for by the Williams legislation of 2004. This report shows whether each student in each core course had sufficient textbooks or instructional materials that are consistent with the content and cycles of the state-adopted curriculum frameworks for those subjects.

Textbooks and Instructional Materials Year and month in which data were collected: October 2015	
Core Curriculum Area	Textbooks and Instructional Materials/Year of Adoption
Reading/Language Arts	<p>High Point Basics Student Book Adopted 2004</p> <p>HM Reading: A Legacy of Literature Adopted 2004</p> <p>Holt Literature and Language Arts Adopted 2004</p> <p>The textbooks listed are from most recent adoption: Yes Percent of students lacking their own assigned textbook: 0</p>
Mathematics	<p>Math Expressions by Houghton Mifflin Harcourt Adopted 2014</p> <p>Go Math by Houghton Mifflin Harcourt Adopted 2014</p> <p>The textbooks listed are from most recent adoption: Yes Percent of students lacking their own assigned textbook: 0</p>
Science	<p>Scott Foresman California Science K-5 Adopted 2008</p> <p>Prentice Hall CA Science Explorer Focus/Earth Science Adopted 2008</p> <p>The textbooks listed are from most recent adoption: Yes Percent of students lacking their own assigned textbook: 0</p>
History-Social Science	<p>Reflections by Harcourt Adopted 2007</p> <p>World History, Ancient Civil./Holt, Rinehart & Winston Adopted 2007</p> <p>The textbooks listed are from most recent adoption: Yes Percent of students lacking their own assigned textbook: 0</p>

School Facility Conditions and Planned Improvements (Most Recent Year)

Rancho Cañada dates from 1976. Our school underwent modernization and Measure B construction in the summer of 2006 to replace old portable classrooms, refurbish the wood structures surrounding our building, refurbish rest rooms and classrooms, enlarge the multipurpose room, complete playing field improvements, and install a new intercom system as well as covers for the lunch, field, and kindergarten areas. The project was completed in the summer of 2007. Our children, teachers, staff, and community now have a new school to enjoy for years to come.

More facts about the condition of our school buildings are available in an online supplement to this report called for by the Williams legislation of 2004. What you will find is an assessment of more than a dozen aspects of our buildings: their structural integrity, electrical systems, heating and ventilation systems, and more. The important purpose of this assessment is to determine if our buildings and grounds are safe and in good repair. If anything needs to be repaired, this assessment identifies it and targets a date by which we commit to make those repairs. The guidelines for this assessment were written by the Office of Public School Construction (OPSC) and were brought about by the Williams legislation. You can look at the six-page Facilities Inspection Tool used for the assessment on the Web site of the OPSC.

School Facility Good Repair Status (Most Recent Year)
Year and month in which data were collected: 10-11-15

System Inspected	Repair Status				Repair Needed and Action Taken or Planned
	Good	Fair	Poor		
Systems: Gas Leaks, Mechanical/HVAC, Sewer	X				
Interior: Interior Surfaces	X				Broken or missing ceiling tiles, will be replaced by custodian
Cleanliness: Overall Cleanliness, Pest/ Vermin Infestation	X				
Electrical: Electrical	X				Light bulbs burnt out, will be replaced by custodian
Restrooms/Fountains: Restrooms, Sinks/ Fountains	X				
Safety: Fire Safety, Hazardous Materials	X				
Structural: Structural Damage, Roofs	X				
External: Playground/School Grounds, Windows/ Doors/Gates/Fences	X				door closer not working correctly, to be repaired by maintenance.
Overall Rating	Exemplary	Good	Fair	Poor	Our school meets most or all of the standards for good repair, established by the Office of Public School Construction. If we have any deficiencies, they are not significant. We scored between 99 and 100 percent on the 15 categories of our evaluation.
	X				

B. Pupil Outcomes

State Priority: Pupil Achievement

The SARC provides the following information relevant to the State priority: Pupil Achievement (Priority 4):

- Statewide assessments (i.e., California Assessment of Student Performance and Progress [CAASPP], Science California Standards Tests); and
- The percentage of pupils who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study

2014-15 CAASPP Results for All Students			
Subject	Percent of Students Meeting or Exceeding the State Standards (grades 3-8 and 11)		
	School	District	State
ELA	59	61	44
Math	53	47	33

* Percentages are not calculated when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

CAASPP Results for All Students - Three-Year Comparison									
Subject	Percent of Students Scoring at Proficient or Advanced (meeting or exceeding the state standards)								
	School			District			State		
	12-13	13-14	14-15	12-13	13-14	14-15	12-13	13-14	14-15
Science	80	83	80	81	80	79	59	60	56

* Results are for grades 5, 8, and 10. Scores are not shown when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Grade Level	2014-15 Percent of Students Meeting Fitness Standards		
	4 of 6	5 of 6	6 of 6
5	16.00	26.60	38.30

* Percentages are not calculated when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

2014-15 CAASPP Results by Student Group	
Group	Percent of Students Scoring at Proficient or Advanced
	Science (grades 5, 8, and 10)
All Students in the LEA	79
All Student at the School	80
Male	69
Female	92
Asian	--
Filipino	--
Hispanic or Latino	70
Native Hawaiian or Pacific Islander	--
White	83
Two or More Races	--
Socioeconomically Disadvantaged	--
English Learners	63
Students with Disabilities	68
Foster Youth	--

* Scores are not shown when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

School Year 2014-15 CAASPP Assessment Results - English Language Arts (ELA) Disaggregated by Student Groups, Grades Three through Eight and Eleven								
Student Group	Grade	Number of Students		Percent of Students				
		Enrolled	Tested	Tested	Standard Not Met	Standard Nearly Met	Standard Met	Standard Exceeded
All Students	3	93	90	96.8	20	34	18	28
	4	113	108	95.6	20	19	31	30
	5	94	92	97.9	22	22	29	26
	6	98	97	99.0	6	21	39	33
Male	3	93	46	49.5	15	39	22	24
	4	113	64	56.6	23	19	34	23
	5	94	49	52.1	35	22	22	20
	6	98	60	61.2	10	27	23	38
Female	3	93	44	47.3	25	30	14	32
	4	113	44	38.9	16	20	25	39
	5	94	43	45.7	7	21	37	33
	6	98	37	37.8	0	11	65	24
Black or African American	3	93	3	3.2	--	--	--	--
	4	113	2	1.8	--	--	--	--
	6	98	2	2.0	--	--	--	--
Asian	3	93	6	6.5	--	--	--	--
	4	113	12	10.6	0	17	50	33
	5	94	7	7.4	--	--	--	--
	6	98	3	3.1	--	--	--	--

**School Year 2014-15 CAASPP Assessment Results - English Language Arts (ELA)
Disaggregated by Student Groups, Grades Three through Eight and Eleven**

Student Group	Grade	Number of Students		Percent of Students				
		Enrolled	Tested	Tested	Standard Not Met	Standard Nearly Met	Standard Met	Standard Exceeded
Filipino	3	93	1	1.1	--	--	--	--
	5	94	1	1.1	--	--	--	--
	6	98	2	2.0	--	--	--	--
Hispanic or Latino	3	93	28	30.1	43	36	11	11
	4	113	32	28.3	41	22	19	19
	5	94	23	24.5	39	35	17	9
	6	98	24	24.5	17	25	33	21
Native Hawaiian or Pacific Islander	4	113	1	0.9	--	--	--	--
	5	94	1	1.1	--	--	--	--
White	3	93	44	47.3	9	30	20	41
	4	113	52	46.0	12	19	37	33
	5	94	57	60.6	14	19	33	32
	6	98	58	59.2	2	17	41	40
Two or More Races	3	93	8	8.6	--	--	--	--
	4	113	9	8.0	--	--	--	--
	5	94	2	2.1	--	--	--	--
	6	98	7	7.1	--	--	--	--
Socioeconomically Disadvantaged	3	93	26	28.0	38	46	8	8
	4	113	30	26.5	30	33	20	17
	5	94	19	20.2	42	26	21	5
	6	98	20	20.4	20	30	35	15
Students with Disabilities	3	93	10	10.8	--	--	--	--
	4	113	22	19.5	55	27	18	0
	5	94	13	13.8	54	38	0	8
	6	98	15	15.3	33	53	13	0
Foster Youth	3	--	--	--	--	--	--	--
	4	--	--	--	--	--	--	--
	5	--	--	--	--	--	--	--
	6	--	--	--	--	--	--	--

Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy. The number of students tested includes students that did not receive a score; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using students with scores.

School Year 2014-15 CAASPP Assessment Results - Mathematics
Disaggregated by Student Groups, Grades Three through Eight and Eleven

Student Group	Grade	Number of Students		Percent of Students				
		Enrolled	Tested	Tested	Standard Not Met	Standard Nearly Met	Standard Met	Standard Exceeded
All Students	3	93	90	96.8	19	22	34	24
	4	113	107	94.7	13	29	33	24
	5	94	93	98.9	24	34	24	18
	6	98	97	99.0	16	30	24	29
Male	3	93	46	49.5	22	22	26	30
	4	113	64	56.6	13	33	30	23
	5	94	50	53.2	28	28	26	18
	6	98	60	61.2	20	27	20	33
Female	3	93	44	47.3	16	23	43	18
	4	113	43	38.1	14	23	37	26
	5	94	43	45.7	19	42	21	19
	6	98	37	37.8	11	35	30	22
Black or African American	3	93	3	3.2	--	--	--	--
	4	113	2	1.8	--	--	--	--
	6	98	2	2.0	--	--	--	--
Asian	3	93	6	6.5	--	--	--	--
	4	113	11	9.7	0	9	64	27
	5	94	7	7.4	--	--	--	--
	6	98	3	3.1	--	--	--	--
Filipino	3	93	1	1.1	--	--	--	--
	5	94	1	1.1	--	--	--	--
	6	98	2	2.0	--	--	--	--
Hispanic or Latino	3	93	28	30.1	46	18	29	7
	4	113	32	28.3	22	38	22	19
	5	94	23	24.5	43	48	4	4
	6	98	24	24.5	29	29	21	21
Native Hawaiian or Pacific Islander	4	113	1	0.9	--	--	--	--
	5	94	1	1.1	--	--	--	--
White	3	93	44	47.3	7	23	36	34
	4	113	52	46.0	8	27	35	29
	5	94	58	61.7	17	31	28	24
	6	98	58	59.2	9	33	26	33
Two or More Races	3	93	8	8.6	--	--	--	--
	4	113	9	8.0	--	--	--	--
	5	94	2	2.1	--	--	--	--
	6	98	7	7.1	--	--	--	--

School Year 2014-15 CAASPP Assessment Results - Mathematics
Disaggregated by Student Groups, Grades Three through Eight and Eleven

Student Group	Grade	Number of Students		Percent of Students				
		Enrolled	Tested	Tested	Standard Not Met	Standard Nearly Met	Standard Met	Standard Exceeded
Socioeconomically Disadvantaged	3	93	26	28.0	31	35	27	8
	4	113	30	26.5	23	40	20	17
	5	94	19	20.2	47	42	11	0
	6	98	20	20.4	25	40	30	0
Students with Disabilities	3	93	10	10.8	--	--	--	--
	4	113	22	19.5	45	45	9	0
	5	94	13	13.8	77	15	0	8
	6	98	15	15.3	67	33	0	0
Foster Youth	3	--	--	--	--	--	--	--
	4	--	--	--	--	--	--	--
	5	--	--	--	--	--	--	--
	6	--	--	--	--	--	--	--

Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy. The number of students tested includes students that did not receive a score; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using students with scores.

C. Engagement

State Priority: Parental Involvement

The SARC provides the following information relevant to the Parental Involvement State Priority (Priority 3):

- Efforts the school district makes to seek parent input in making decisions for the school district and each schoolsite.

Opportunities for Parental Involvement

Rancho Cañada has an active and supportive PTA. The PTA sponsors a highly successful annual Jog-a-Thon, which funds the school’s technology improvements, new playground equipment, the Art Masters program, Red Ribbon Week, Discovering Science, the Reflections program, academic and cultural assemblies, Family Fun Nights, the book fair, Muffins with Mom, and the sixth grade completion ceremony. The School Site Council (SSC) allocates school improvement funds to maintain an effective library and computer lab, to provide professional development opportunities for staff, and to purchase software and hardware along with classroom materials.

Parents volunteer in the classrooms and accompany classes on field trips. We encourage parents who wish to become more involved in our school to contact their children’s teacher or call Lorraine Tonick at (949) 768-5252. For information about the PTA, contact our PTA president.

State Priority: School Climate

The SARC provides the following information relevant to the School Climate State Priority (Priority 6):

- Pupil suspension rates, pupil expulsion rates; and other local measures on the sense of safety.

School Safety Plan

We review and update our site Safety Plan annually. The plan addresses a safe and orderly school environment, disaster procedures, building and safety standards, and student behavior. The safety plan is discussed and approved by our School Site Council. Our PTA maintains emergency food and water supplies, and provides a part-time health aide to assist with health and safety issues. We expect students to follow our school’s safety guidelines on the school grounds and within the building. School employees (campus supervisors/teachers) supervise the playgrounds at recess as well as before and after school. Our staff and the PTA collaborate each year to update our disaster preparedness program, which includes monthly safety drills.

Suspensions and Expulsions			
School	2012-13	2013-14	2014-15
Suspensions Rate	2.06	0.41	0.55
Expulsions Rate	0.00	0.00	0.00
District	2012-13	2013-14	2014-15
Suspensions Rate	2.89	1.89	1.70
Expulsions Rate	0.11	0.18	0.15
State	2012-13	2013-14	2014-15
Suspensions Rate	5.07	4.36	3.80
Expulsions Rate	0.13	0.10	0.09

D. Other SARC Information

The information in this section is required to be in the SARC but is not included in the state priorities for LCFF.

2014-15 Adequate Yearly Progress Overall and by Criteria			
AYP Criteria	School	District	State
English Language Arts			
Met Participation Rate	Yes	Yes	Yes
Met Percent Proficient	N/A	N/A	N/A
Mathematics			
Met Participation Rate	Yes	Yes	Yes
Met Percent Proficient	N/A	N/A	N/A
Made AYP Overall	Yes	Yes	Yes
Met Attendance Rate	Yes	Yes	Yes
Met Graduation Rate	N/A	Yes	Yes

2015-16 Federal Intervention Program		
Indicator	School	District
Program Improvement Status		In PI
First Year of Program Improvement		2013-2014
Year in Program Improvement		Year 1
Number of Schools Currently in Program Improvement		6
Percent of Schools Currently in Program Improvement		66.7

Average Class Size and Class Size Distribution (Elementary)												
Average Class Size				Number of Classrooms*								
Grade	2012-13	2013-14	2014-15	1-20			21-32			33+		
				2012-13	2013-14	2014-15	2012-13	2013-14	2014-15	2012-13	2013-14	2014-15
K	29	28	23			1	3	3	3			
1	31	27	24				3	3	4			
2	27	24	28	1	1	1	3	3	3			
3	32	30	30				3	4	3			
4	32	28	27		1	1	2		3	1	2	
5	33	35	33						1	3	3	2
6	28	30	30	1	1		3		3		3	
Other	13		13	1		1						

Academic Counselors and Other Support Staff at this School	
Number of Full-Time Equivalent (FTE)	
Academic Counselor	
Counselor (Social/Behavioral or Career Development)	
Library Media Teacher (Librarian)	
Library Media Services Staff (Paraprofessional)	.4625
Psychologist	.6
Social Worker	
Nurse	
Speech/Language/Hearing Specialist	1.4
Resource Specialist	
Other	
Average Number of Students per Staff Member	
Academic Counselor	

* One Full Time Equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

Professional Development provided for Teachers

This year our staff development days are focused on aligning our curriculum with state and district standards, assessing student writing, using walk through data to assist in instruction, and developing SMART Goals. Teachers meet regularly in grade-level groups to review student work, plan instruction, and develop strategies to assist students who are not meeting grade-level standards.

FY 2013-14 Teacher and Administrative Salaries		
Category	District Amount	State Average for Districts In Same Category
Beginning Teacher Salary	\$30,000	\$43,165
Mid-Range Teacher Salary	\$70,870	\$68,574
Highest Teacher Salary	\$95,849	\$89,146
Average Principal Salary (ES)	\$111,534	\$111,129
Average Principal Salary (MS)	\$120,491	\$116,569
Average Principal Salary (HS)	\$128,082	\$127,448
Superintendent Salary	\$279,692	\$234,382
Percent of District Budget		
Teacher Salaries	45%	38%
Administrative Salaries	5%	5%

* For detailed information on salaries, see the CDE Certificated Salaries & Benefits webpage at www.cde.ca.gov/ds/fd/cs/.

Types of Services Funded

Saddleback Valley USD has identified Goals and Actions/Services to support students to be college and career ready and to demonstrate the 21st century skills of critical thinking, communication, collaboration, and creativity.

Goal 1- Improve literacy in all content areas.

Goal 2- Improve student proficiency in all subject areas: English/Language Arts, mathematics, social sciences, science, visual and performing arts, health, physical education, world languages, and career technical education.

Goal 3- Improve access to, enrollment in and completion of a rigorous course of study.

Goal 4- Increase student engagement and parent involvement.

The District has implemented the following Actions and Services to support each Goal identified above:

- * Develop and implement school site literacy goals for all students and specific goals for students in significant subgroups.
- * Expand literacy intervention programs including prevention and early systematic intervention, appropriate materials, professional development and extended learning time options; provide focused support for students in grades 4-12 at the Intermediate Level of Proficiency at all school sites.
- * Provide appropriate, current instructional materials.
- * Provide staffing to support classrooms with Literacy Coaches/Academic Coach and ELD Coach.
- * Support continued implementation of strategies for Designated and Integrated ELD.
- * Expand intervention programs for at-risk students to prepare them for "a-g" courses.
- * Expand Advancement Via Individual Determination (AVID).
- * Increase the number of "a-g" approved courses and Advanced Placement/International Baccalaureate courses.
- * Expand Counseling Services.
- * Provide parent education regarding course pathways, graduation requirements, post-secondary opportunities, current academic standards; support parent participation and involvement in parent and advisory groups.

FY 2013-14 Expenditures Per Pupil and School Site Teacher Salaries				
Level	Expenditures Per Pupil			Average Teacher Salary
	Total	Restricted	Unrestricted	
School Site	4140.64	60.51	\$3,987	\$83,857
District	◆	◆	4080.13	\$78,959
State	◆	◆	\$5,348	\$72,971
Percent Difference: School Site/District			-2.3	8.3
Percent Difference: School Site/ State			-15.0	18.6

* Cells with ◆ do not require data.

DataQuest

DataQuest is an online data tool located on the CDE DataQuest Web page at <http://dq.cde.ca.gov/dataquest/> that contains additional information about this school and comparisons of the school to the district, the county, and the state. Specifically, DataQuest is a dynamic system that provides reports for accountability (e.g., test data, enrollment, high school graduates, dropouts, course enrollments, staffing, and data regarding English learners).

Internet Access

Internet access is available at public libraries and other locations that are publicly accessible (e.g., the California State Library). Access to the Internet at libraries and public locations is generally provided on a first-come, first-served basis. Other use restrictions may include the hours of operation, the length of time that a workstation may be used (depending on availability), the types of software programs available on a workstation, and the ability to print documents.